

**Board Meeting Minutes**  
**Date: November 15th, 2023**  
**Time: 6:00 p.m. – 8:00 p.m.**  
**The Early College of Arvada**  
**Boardroom**  
**4905 W 60th Ave, Arvada, CO 80003**

- I. Call to Order & Introductions (5 min) Meeting called to order at 6:12
- II. Approval of Agenda
  - a. Danny approved, Sohini seconded
- III. Public Comment
  - a. No comments
- IV. Board Education Session – **NA**
- V. Board Work Session
  - a. November 14<sup>th</sup> CSI Session – Janice provided update on CSI Session. Sharad – feedback on enrollment happened, facility costs versus enrollment were discussed
  - b. School Update – Rick – not much of an update – NMS PSAT Test. Reimplementing midyear testing next month, which the teachers are happy about.
  - c. Policy Review – Janice -
    - i. Graduation Requirements – Rick described the new metrics, elective options required for graduation
    - ii. Remote Learning Policy – Janice described the remote learning policy
  - d. Finance Committee
    - i. Finance Report – Carol reviewed the finance report
    - ii. Audit – Carol explained the audit
    - iii. Building Update
      - a. Sharad had no update
      - 1. Repair costs
      - 2. Approval process – Margaret
      - 3. Community Letter (in the Board folder) – Janice has a letter for the school community
- VI. Executive Session
  - a. (The Board may vote to recess into executive session pursuant to Colorado’s Open Meetings Law, specifically, C.R.S. §24-6-402(3)(a) and (b), C.R.S. to: a. Confer with The Early College of Arvada’s attorney concerning a dispute involving ECA that is the subject of pending or imminent court action (C.R.S. §24-6-402(3)(a)(II)); b. Confer with the ECA’s Board’s attorney concerning a specific claim or grievance (C.R.S. §24-6-402(3)(a)(II)); c. Confer with the ECA’s Board’s attorney for legal advice on specific legal questions (C.R.S. §24-6-402(3)(a)(II)); d. Discuss a personnel matter pursuant to C.R.S. §24-6-402(3)(b)(I).)
- VII. Board Action Items (5 mins) – Sewer lines have been penetrated, leading to issues with water
  - a. Approve **Graduation Requirements** – Sharad moved to approve, Danny seconded
  - b. Approve **Remote Learning Policy** – Sharad moved to approve, Sohini seconded
  - c. Approve September 27<sup>th</sup> & October 25<sup>th</sup> Minutes - Sharad moved to approve, Sohini seconded
  - d. Accept FY23 Audit - Sharad moved to approve, Danny seconded
  - e. Approve expenditure over 5000\$ - sewer line repair of \$5,400 – Sharad moved to approve, Sohini seconded
  - f. Approve Building Sale
    - i. Board approval Sharad moved to approve, Sohini seconded
    - ii. Building Core Approval – CBRE – list building for sale
  - g. Approve September 27<sup>th</sup> and October 25<sup>th</sup> Board Minutes

VIII. Other Business

- IX. Adjournment – Sharad moved to adjourn, Sohini seconded at 7:06pm  
a. Building core moved to approve CBRE listing at 7:07pm

*Board meetings are open to the public, including ECA staff, students, and families. Schedule of future 2023-2024 Board meetings: 12/13/23, 1/24/24, 2/28/24, 3/27/24, 4/24/24, 5/22/24, 6/26/24.*