

Board Meeting Minutes
Date: April 26, 2023
Time: 6:05 p.m. – 7:55 p.m.
The Early College of Arvada
Boardroom
4905 W 60th Ave, Arvada, CO 80003

Board Members Present: Sharad Agarwal, Danny Martinez, Margaret McLaughlin, Holly Peterson, and Josephine Ampaw Greene (**Quorum Present**)

Guests: Janice Anderson, Rick Heroff, Nolan Ryan Rose, Michael McManus

I. Call to Order & Introductions

- a. The meeting was called to order by Margaret McLaughlin.
- b. The meeting began at 6:05 p.m.

II. Approval of Agenda

- a. Margaret McLaughlin moved to approve amended agenda
- b. Josephine Ampaw Greene seconded

III. Public Comment

- a. Margaret McLaughlin called for public comment
- b. No comments.

IV. Board Education

- a. Michael McManus, Authorization and Accountability Manager, with the Charter School Institute presented.
- b. He discussed the charter renewal process and answered questions.

V. Board Work Session

- a. Finance Committee
 - i. Sharad Agarwal briefed
 - ii. March financial report
 - iii. 2023-2024 projected budget analysis
- b. Marketing and Communications
 - i. Haley Young briefed
 - ii. She discussed enrollment numbers, and asked for approval on an updated mission and vision statements.
- c. School Update
 - i. Rick Heroff briefed
 - ii. Staffing update
 - iii. Testing update
 - iv. School Accountability Update
 - v. Capstone projects for students discussed
- d. Academic Calendar
 - i. Janice Anderson briefed
 - ii. Presented the board with a 2023-2023 calendar for approval
- e. Board Updates

- i. Margaret McLaughlin briefed
- ii. Board officer elections scheduled for September. All positions open.
- iii. 25/26 July Retreat topics
 - 1. Charter renewal work
 - 2. Strategic Plan
- iv. Call for board members to attend Capstone Project presentation on May 1 and/or May 22, 2023; Danny Martinez considering.
- v. Invitation for board members to attend graduation on May 19 at 6 p.m.

VI. Executive Session

- a. Danny Martinez moved for the board to enter executive session to discuss a personnel matter for the Executive Director pursuant to C.R.S. 24-6-402(3)(b)(I).
- b. Josephine Ampaw Greene seconded the motion.
- c. With a unanimous vote, the board entered executive session at 7:35 p.m.
- d. The board exited the executive session at 7:46 p.m.

VII. Board Action Items

- a. Resolution to apply for Charter Renewal
 - i. Holly Peterson moved to approve the resolution.
 - ii. Josephine Ampaw Greene seconded.
 - iii. The motion passed.
- b. March minutes
 - i. Josephine Ampaw Greene asked for a correction; the Culture Committee is deferred to the next academic year.
 - ii. Sharad Agarwal moved to approve the March minutes with the amendment.
 - iii. Danny Martinez seconded the motion.
 - iv. The motion passed.
- c. Updated Mission/Vision
 - i. Margaret McLaughlin moved to approve the updated mission and vision.
 - ii. Josephine Ampaw Greene seconde.
 - iii. Motion passed.
- d. School Calendar
 - i. Josephine Ampaw Greene moved to approve the 2023-2024 academic calendar.
 - ii. Danny Martinez seconded the motion.
 - iii. Motion passed.
- e. Board Meeting Dates for 2023-2024
 - i. Meetings are the 4th Wednesday of each month except in November and December when they will be on the 3rd Wednesday.
 - ii. The dates are: 7/26/23, 8/23/23, 9/27/23, 10/25/23, 11/15/23, 12/20/23, 1/24/24, 2/28/24, 3/27/24, 4/24/24, 5/22/24, 6/26/24.

VIII. Adjournment

- a. Holly Peterson moved to adjourn the meeting. Margaret McLaughlin seconded.
- b. The motion passed unanimously.
- c. Meeting adjourned at 7:55 p.m.

Board meetings are open to the public. Schedule of future Board meetings: 5/24/23, 6/28/23