

Board Meeting Minutes
Date: 3/29/2023
Time: 6:02 p.m. – 8:10 p.m.
The Early College of Arvada
Boardroom
4905 W 60th Ave, Arvada, CO 80003

Board Members Present: Margaret McLaughlin, Holly Peterson, Sohini Bandopadhyay, Emily McLaughlin, Sharad Agarwal, Josephine Ampaw Greene, Janice Anderson (**Quorum Present**)

Guests: Rick Heroff, Haley Young

I. Call to Order & Introductions

- a. The meeting was called to order by Margaret McLaughlin.
- b. The meeting began at 6:05 p.m.

II. Approval of Agenda

- a. Margaret McLaughlin moved to approve.
- b. Holly Peterson seconded.

III. Public Comment

- a. Margaret McLaughlin called for public comment
- b. No comments

IV. Board Work Session

- a. School Safety Update - Janice Anderson
- b. School Update
 - i. Rick Heroff briefed CMAS/PSAT/SAT testing
 - ii. RH discussed upcoming NWEA
 - iii. RH gave a status report on returning faculty for 23/24
 - iv. RH discussed academic calendar for 23/24
- c. Enrollment – Haley Young
 - i. Reviewed current numbers.
 - ii. Reviewed current strategic student recruiting and retaining plan.
 - iii. Reviewed mission and vision.
- d. Board Updates – Margaret McLaughlin
 - i. Briefed on the meeting with CSI regarding Charter Renewal process.
 - ii. Set dates for board retreat to 24 and 25 July.
 - iii. 2023/2024 budget discussion deferred to April meeting.
 - iv. Called for volunteer to attend CSI workshop; members will respond in April.
 - v. Discussed a possible tenant to share space.
- e. Committee Reports
 - i. Finance
 - 1. SA gave a status report on financial status and forecast.
 - 2. No questions from board members.
 - ii. Strategic Goals
 - 1. Deferred to next meeting.

- iii. Culture Committee – Josephine Ampaw Greene
 - 1. Deferred to next academic year.

V. **Executive Session**

- a. None called.

VI. **Board Action Items**

- a. Approval of January Minutes
 - i. Holly Peterson moved to approve.
 - ii. Margaret McLaughlin seconded.
- b. The motion passed unanimously.
- c. 2023/2024 board meeting dates deferred to April mtg.

VII. **Other Business**

- a. Student Accountability Committee meeting in April

VIII. **Adjournment**

- a. Sharad Agarwal moved to adjourn the meeting, Sohini Bandopadhyay seconded.
- b. Meeting adjourned at 8:10 p.m.

Board meetings are open to the public. Schedule of future Board meetings: 5/24/23, 6/28/23