

**Board Meeting Minutes**  
**Date: 11/16/2022**  
**Time: 6:04 p.m. – 7:17 p.m.**  
**The Early College of Arvada**  
**Boardroom**  
**4905 W 60th Ave, Arvada, CO 80003**

**Board Members Present:** Sharad Agarwal, Danny Martinez, Margaret McLaughlin, Holly Peterson, Sohini Bandopadhyay, Emily McLaughlin, Josephine Ampaw Greene, Janice Anderson (**Quorum Present**)

**Guests:** Rick Heroff, Jacob Bader, Dr. Aaron Rudolph, Abigail Doust

**I. Call to Order & Introductions**

- a. The meeting was called to order by Margaret McLaughlin.
- b. The meeting began at 6:04 p.m.

**II. Approval of Agenda**

- a. Danny Martinez moved to approve
- b. Sharad Agarwal seconded.

**III. Public Comment**

- a. Margaret McLaughlin called for public comment
- b. No comments

**IV. Board Education Session**

- a. Messaging – Margaret McLaughlin
- b. Add a cultural committee discussion.
- c. Board member to lead this committee discussion.

**V. Board Work Session**

- a. School Update
  - i. Rick Heroff gave a status report.
  - ii. FAMLI – Janice Anderson briefed.
- b. Enrollment – Janice Anderson
  - i. October Count - 208
- c. Committee Reports
  - i. Finance
    1. Audit – Sharad Agarwal
    2. Budget Update – Sharad Agarwal
  - ii. Strategic Planning
    1. Building Update – Emily McLaughlin
  - iii. Policy/Governance – Holly Peterson
    1. Discussed board grievance policy
    2. Recommended adoption
- d. Governance Committee
  - i. Policy Review
    1. CBI Policy reviewed by Kelly Hupfeld
  - ii. Nominating committee and board leadership timeline/opportunities discussed

iii. Board Candidate

1. Danny Martinez met with Vivian Jeffcoat on 3/30/2022; candidate is moving forward.
2. Hilary Kaplan will be meeting with Brenda Snyder and Janice Anderson. Hilary will attend the 4/27/2022 board meeting.

VI. **Executive Session – Standing Item**

- a. (The Board may vote to recess into executive session pursuant to Colorado’s Open Meetings Law, specifically, C.R.S. §24-6-402(3)(a) and (b), C.R.S. to: a. Confer with The Early College of Arvada’s attorney concerning a dispute involving ECA that is the subject of pending or imminent court action (C.R.S. §24-6-402(3)(a)(II)); b. Confer with the ECA’s Board’s attorney concerning a specific claim or grievance (C.R.S. §24-6-402(3)(a)(II)); c. Confer with the ECA’s Board’s attorney for legal advice on specific legal questions (C.R.S. §24-6-402(3)(a)(II)); d. Discuss a personnel matter pursuant to C.R.S. §24-6-402(3)(b)(I).)
- b. Board did not go into executive session at this meeting.

VII. **Board Action Items**

- a. Vote on FAMLI
  - i. Holly Peterson moved to approve opt out; Josie Ampaw Greene seconded
  - ii. Motion passed.
- b. Approval of October Minutes
  - i. Sharad Agarwal moved to approve; Emily McLaughlin seconded
  - ii. Motion passed.
- c. Vote on audit
  - i. Sharad Agarwal moved to accept; Holly Peterson seconded.
  - ii. Motion passed.
- d. Vote on adoption of board grievance policy
  - i. Holly Peterson moved to approve; Sharad Agarwal seconded.
  - ii. Motion passed.

VIII. **Other Business**

- a. Creation of Cultural Committee
  - i. Sharad Agarwal moved to approve with Josie Ampaw Greene as the lead; Danny Martinez seconded.
  - ii. Motion passed.
- b. Add CARS orientation to DEC agenda.

IX. **Adjournment**

- a. Josie Ampaw Greene moved to adjourn the meeting. Sohini Bandopadhyay seconded.
- b. The motion passed unanimously.
- c. Meeting adjourned at 7:17 p.m.

*Board meetings are open to the public. Schedule of future Board meetings: 1/25/23, 2/22/23, 3/29/23, 4/26/23, 5/24/23, 6/28/23*