



Board Meeting Agenda
Date: September 22, 2021
Time: 6:00pm – 8:00pm
The Early College of Arvada Boardroom
4905 W 60th Ave, Arvada, CO 80003

Board members present: Brenda Snyder, Kelly Hupfeld, Danny Martinez, Patrick Nielsen, Janice Anderson, Sharad Agarwal, Rob Dalton

Guests present: Deborah Van Roy, Guadalupe Marquez, Jacob Bader, Lynn Wilcox, Rick Heroff, Betsy Mazza

- I. **Call to order and introductions.** The meeting was called to order at 6:07.
- II. **Approval of agenda.** Ms. Hupfeld moved the approval of the agenda, which was seconded by Mr. Martinez and passed unanimously.
- III. **Public comment.** There was no public comment.
- IV. **Board work session.**
 - a. Ms. Mazza presented the recruitment plan for the year. Staff will be reviewing the prior year's recruitment efforts and determining what worked and what didn't. Plan to start much earlier this year. Making use of 21st Century Schools grant to include community events such as movie nights and financial literacy workshops as part of the new After Class Enrichment and Service program (ACES). School recruiting calendar will show events if board members are interested in attending. Parents and students will be surveyed in spring. Exit surveys are revealing that the families who left did so because (1) moving, (2) want a comprehensive high school experience, or (3) want high school sports. Also seeing that neighborhood population at community events is skewing with much older or much younger children.
 - b. Ms. Anderson presented the school update. The board is receiving weekly enrollment updates and the situation is still fluid. Count is open September 24-October 8, and the board will have the official census number by the next board meeting. Board members will receive an invitation to the Honor Society induction on October 13.
 - c. Mr. Agarwal presented the Finance Committee report. The 2021-22 budget is based on an enrollment of 290 students, and current enrollment is on track to be about 250 students. We are looking to cover this gap with reserves and line-item budget cuts - Ms. Snyder emphasized that there will be no layoffs. However, this will affect our ratio for purposes of the bond. No final action will be determined until after census. We are currently trying to recover a \$20,000 overpayment that was made last year on the bond.
 - d. Mr. Dawson presented on marketing. He has conducted 14 interviews of board members, staff, and parents. He will present results for discussion at the October board meeting.
- V. **Board education session.** Mr. Nielsen presented on the current state of student mental health in Colorado. Board members discussed the school's current strategies for monitoring and intervention for mental health issues, which appear to be comprehensive and meet the

needs of students. Mr. Martinez will provide the next board education session at the November meeting.

- VI. Proposal on including capstones as a graduation option.** Mr. Bader presented a proposal to allow students to present a capstone project as a demonstration of career and college readiness. Board members support the concept and requested greater detail on the connection of capstone projects to standards establishing college and career readiness and how the capstones will be assessed. Mr. Bader will present a more detailed proposal at the board meeting in October or November; in the meantime, faculty are authorized to start working with students on prospective capstones.
- VII. Board action items**
- a. Approval of August minutes. Mr. Agarwal moved for the approval of the August board of directors minutes. Mr. Martinez seconded the motion and it passed unanimously.
 - b. Approve student for early graduation. Ms. Anderson requested that the board approve a request for early graduation for a student currently in the hospital with a grave illness. Ms. Hupfeld moves for approval of the request. Mr. Agarwal seconds the motion and it passes unanimously. After further discussion, Ms. Hupfeld moves for approval for early graduation for the student's twin brother so that the brothers may celebrate together. Mr. Dalton seconds the motion and it passes unanimously.
- VIII. Other business**
- a. Other announcements/information items. Ms. Van Roy thanked board members for their responsiveness to her request for dissertation interviews. Ms. Anderson expressed appreciation for the board's acknowledgment of her father's passing. Ms. Anderson will be out of the office from 9/24-9/30 to be with family members. The October board meeting is an extended meeting from 5:30-9, focusing on marketing with a short period for regular business. Food will be available at 5:15.
 - b. ECA Building Corp update. Ms. Hupfeld reported on the membership and meeting requirements of the ECHSA Building Corporation bylaws. The Building Corp. board will meet prior to the end of October to consider capital budget line items, including the acceptance of the BEST grant. Ms. Snyder moved that the ECA board president be appointed to the Building Corp. board. Mr. Agarwal seconded the motion and it passed unanimously. Ms. Anderson, as the school Executive Director, appointed the ECA board treasurer and the school executive director to the Building Corp. board.
- IX. Adjournment.** Ms. Hupfeld moved that the meeting be adjourned. Ms. Snyder seconded the motion, which passed unanimously. The meeting was adjourned at 8:06 p.m.

Board meetings are open to the public, including ECA staff, students, and families. Schedule of future Board meetings: 10/27/21, 11/17/21, 12/15/21, 1/26/22, 2/23/22, 3/30/2022, 4/27/2022, 5/25/2022, 6/22/2022, 7/27/2022, 8/24/2022