



Board Meeting Minutes
Date: May 25, 2022
Time: 6:00-8:00pm
Boardroom
The Early College of Arvada
4905 W 60th Ave, Arvada, CO 80003

- I. Call to order and introductions (5 mins)**
 - a. Meeting called to order at 6:09
- II. Approval of agenda**
 - a. Margaret motion approval, Kelly seconded, motion carried
- III. Public comment**
 - a. N/A
- IV. Education**
 - a. N/A
- V. Board work session (60 mins)**
 - a. Finance Committee - Holly and Janice
 - i. Need to understand the discrepancy between positive \$9500 to negative \$65000 since March for change in fund balance - Janice will determine what changes/corrections need to be made, if any
 - ii. If the expenditure line changes, then the Board will need to reapprove an amended budget as soon as possible, no need to wait until January, 2023 which is the other time an amended budget is submitted and approved
 - iii. Received a \$100k Workforce Readiness grant for salary stipend, continuing education, comraderie/moral/teambuilding/fun
 - iv. Brenda spoke with Scott Rolfs and Michele Newland on May 23; provided update on the school budget, enrollment, board transition. Brenda will introduce Michele to the new Board President
 - v. Other grants underway.
 - b. School Update - Janice
 - i. TEL Survey Results
 - 1. Double digit improvement
 - 2. Greatest growth in instructional practices and support
 - 3. Areas for improvement - PD "outside the building"; facilities, staff looking for more resources to assist in teaching - resources to support curriculum, but not supplement; ELA
 - ii. Teacher Salary Ranges
 - 1. See revised document in the Board folder
 - iii. Summer school - may not happen this year, availability of teachers, looking at options, but ok if we let it go, doing credit recovery for those students who need it - online classes and check-in twice a week - focus on high school - create a shared summer school for 2023
 - c. Enrollment update

- i. Enrollment and Marketing Position Status - Interviewing a finalist candidate on Friday has background at MSU Admissions
 - ii. Enrollment is 211 as of today - Cinco De Mayo brought in 500-600 families, Facebook ads are working, Stephanie is going to work with Betsy on FB ads and donating dollars - \$500/Facebook ad brought in 17 families
 - d. Governance Committee
 - i. Officer Elections - Margaret McLaughlin, President; Holly Peterson, Secretary; Sharad Agarwal, Treasurer -
- VI. Executive Session - Standing Item - N/A**
 - a. (The Board may vote to recess into executive session pursuant to Colorado's Open Meetings Law, specifically, C.R.S. §24-6-402(3)(a) and (b), C.R.S. to: a. Confer with The Early College of Arvada's attorney concerning a dispute involving ECA that is the subject of pending or imminent court action (C.R.S. §24-6-402(3)(a)(II)); b. Confer with the ECA's Board's attorney concerning a specific claim or grievance (C.R.S. §24-6-402(3)(a)(II)); c. Confer with the ECA's Board's attorney for legal advice on specific legal questions (C.R.S. §24-6-402(3)(a)(II)); d. Discuss a personnel matter pursuant to C.R.S. §24-6-402(3)(b)(I).)
- VII. Board action items (10 min)**
 - a. Approval of April minutes
 - b. Teacher Salary Ranges
 - c. Approve 2022-23 Budget
 - d. Officer Slate for one year 6/1/22-5/31/23
 - e. Motion to approve all the above items - Kelly moved, Margaret seconded, motion carried
- VIII. Other business (5 min)**
 - a. Brenda will work with Margaret and Stephanie to transition Board Development and Board leadership efforts
- IX. Adjournment**
 - a. Brenda moved to adjourn at 7:20, Sharad seconded, motion carried

Board meetings are open to the public, including ECA staff, students, and families. Schedule of future Board meetings: 6/22/2022, 7/27/2022, 8/24/2022, 9/28/22, 10/26/22, 11/16/22, 12/14/22, 1/25/23, 2/22/23, 3/29/23, 4/26/23, 5/24/23, 6/28/23