



THE EARLY COLLEGE OF
ARVADA

Special Board Meeting Minutes

Date: February 9, 2021

Time: 6:02 p.m. – __:__ p.m.

Location: ~~The Early College of Arvada~~

4905 W 60th Ave, Arvada CO 80003

VIRTUAL MEETING via ZOOM

ZOOM LINK: <https://us02web.zoom.us/j/82418115126?pwd=d1dmRThsenZSZytYV3h6eFJ5UWdEZz09>

Board Members Present: Absolom Herrera, Kelly Hupfeld, Danny Martinez, Margaret McLaughlin, Patrick Nielsen, T.O. Owens, Holly Peterson, & Brenda Snyder (**Quorum Present**)

Guest: Janice Anderson

I. Call to Order & Introductions

- a. The meeting was called to order by Ms. Snyder at 6:02 p.m.

II. Board Discussion & Action Items

- a. Executive Director Todd Cordrey tendered his resignation on February 8, 2021, & his resignation will become effective on February 26, 2021.
- b. Motion to Enter Executive Session Per C.R.S. § 24-6-402(4)(f), Personnel Matters
 - i. Ms. McLaughlin moved to enter Executive Session to discuss Mr. Cordrey's resignation and next steps. Ms. Hupfeld seconded, & the motion passed unanimously.
 - ii. Ms. Snyder moved to exit Executive Session at 6:30 p.m. Mr. Martinez seconded, & the motion passed unanimously.
- c. Ms. Snyder moved to combine the Executive Director position & Principal position for ECA as an organizational structure change. Ms. McLaughlin seconded, & the motion passed unanimously.
- d. Ms. Snyder moved that Janice Anderson be offered the combined Executive Director/ Principal position, & such change would be effective on February 10, 2021. Ms. Hupfeld seconded, & the motion passed unanimously.
- e. The Board requested that Ms. Anderson be involved in matters regarding charter renewal & all things financial. She is also encouraged to reach out to any board members or committee members for questions. In addition, the Board is free to send transition recommendations to Janice for her consideration.
- f. A letter addressing Mr. Cordrey's resignation has been prepared by Ms. McLaughlin & Ms. Hupfeld to be distributed on February 10, 2021. If any staff, parents, or students have questions, they are welcome to contact the Board via the Board email, & Ms. Snyder will take lead on answering questions. If any Board involvement/presence is needed when distributing the letters, Ms. McLaughlin & Ms. Hupfeld are on standby to attend.



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- g. At around 9:00 a.m. tomorrow, Ms. Snyder will contact CSI to inform them of the transition. At around 11:00 a.m. tomorrow, she will also contact our bondholder to inform them of the same. Janice will inform the bank of the transition tomorrow.

III. Adjournment

- a. _____ moved to adjourn the meeting. _____ seconded, & the motion passed unanimously. The meeting was adjourned at ____:____ p.m.