



Board Meeting Minutes
Date: December 15, 2021
Time: 6:10 p.m. – 6:53 p.m.
Via ZOOM – Join ZOOM Meeting

<https://us04web.zoom.us/j/72209789977?pwd=UUdvVUNCTEhM04ra25VZGdYR0M5QT09>

Meeting ID: 722 0978 9977
Passcode: 8DdY6W

Board Members Present: Sharad Agarwal, Absolom Herrera (via ZOOM), Danny Martinez, Margaret McLaughlin, Patrick Nielsen (via ZOOM), Holly Peterson, & Brenda Snyder (**Quorum Present**)

Guests: Janice Anderson

I. Call to Order & Introductions

- a. The meeting was called to order by Ms. Snyder at 6:10 p.m.

II. Approval of Agenda

- a. Ms. McLaughlin moved to approve the Agenda. Mr. Agarwal seconded, & the motion passed unanimously.

III. Public Comment

- a. None.

IV. Board Education Session

- a. N/A
- b. January – Danny

V. Board Work Session

- a. School Update – Janice
 - i. Awaiting test results in reading & math. Will receive results in January. Have noticed some regression in math by the students, but not surprising.
 - ii. Having several building issues:
 1. Building needs 9 windows replaced (shot out by BB gun). Vandalism was reported to the police.
 2. Plumbing issues
 3. HVAC not done yet. Still working on it.
 - iii. Students & teachers are ready for Winter Break. Provided bonuses to teachers.
- b. Enrollment Committee – Janice & Margaret
 - i. Had 2 parent nights, & 1 parent showed up. Have scheduled 2 more parent nights in January.

- ii. Sending out blasts to parents asking for help in enrollment. Also sending re-enrollment forms in January to parents of our current students.
 - iii. Have 2 more kids that enrolled this week. Still getting new students every week.
 - iv. Trying to pull in parents by creating an ambassador program where parents can speak to other parents & provide more info about ECA.
 - v. Also looking to do a social media campaign with the students.
 - vi. Website will be updated & made easier to maintain. Whoever is the “communications person” should be in charge of maintaining the website & putting out new content.
- c. Finance Committee – Holly & Janice
- i. Financials
 - 1. There’s a discrepancy between CSI’s numbers & the ACCESS Assessments numbers (re. ELL students). The budget is based on last year’s numbers b/c they don’t have the current numbers.
- d. Governance Committee
- i. Have 2 potential board members on deck. Brenda will follow up in January.
 - ii. Board has reviewed policies in Board folder. No questions or concerns at this time.

VI. Board Action Items

- a. Approval of November Minutes & Policies in Board Folder
- i. Ms. Peterson made a motion to approve the November Meeting Minutes & the Board policies as presented in the Board folder. Ms. McLaughlin seconded, Mr. Agarwal abstained, & the motion otherwise passed unanimously.

VII. Other Business

- a. Other Announcements/Information Items
- i. This is Mr. Nielsen’s last meeting with us. Thank you for your service, Patrick, & we wish you the very best!
 - ii. Mr. Herrera also updated the Board about his possible departure in the next couple of months. He will try to stay on the Board until May 2022. He & Ms. Snyder will be in close contact as to his definite final meeting.
 - iii. Ms. Snyder is developing a full mentor program for new board members. She is committed to completing it & leaving it with the Board as she departs in May 2022.

VIII. Adjournment

- a. Mr. Agarwal made a motion to adjourn the meeting. Mr. Martinez seconded, & the motion passed unanimously. The meeting was adjourned at 6:53 p.m.

Board meetings are open to the public, including ECA staff, students, & families. Schedule of future Board meetings: 01/26/22, 02/23/22, 03/30/2022, 04/27/2022, 05/25/2022, 06/22/2022, 07/27/2022, 08/24/2022