



THE EARLY COLLEGE OF
ARVADA

Board Meeting Minutes

Date: June 24, 2020

Time: 6:08pm – 8:10pm

Location: ~~The Early College of Arvada~~

4905 W 60th Ave, Arvada CO 80003

VIRTUAL MEETING via ZOOM

ZOOM LINK:

<https://us02web.zoom.us/j/86773496630?pwd=Rmhsa0pFK3hQVTRHMzVqQ2swZlBodz09>

Board members present: Todd Cordrey, Kelly Hupfeld, Brenda Snyder, Jen Bilger, Holly Petersen, Margaret McLaughlin, Audyn Quintana, Absolom Herrera, Patrick Nielsen

Guests: Janice Anderson, Anna Gisetti

I. Call to order and introductions

- a. The meeting was called to order at 6:08 pm.

II. Approval of agenda

- a. Mrs. Hupfeld made a motion to approve the agenda, Mr. Herrera seconded, and the motion passed unanimously.

III. Vote for New Board Candidate- Patrick Nielsen

- a. Mrs. Snyder made a motion to vote in Patrick Nielsen for June 2020-May 2023, Mrs. McLaughlin seconded, and the motion passed unanimously. Welcome Patrick!

IV. Public comment (5 mins)

V. Board education session – Literature and Best Practices- Margaret

VI. Future education sessions – July Literature and Best Practices

VII. Board work session

- a. Standing reports (20 mins)
- i. Executive Director and team (see documents in shared drive)
 - 1. Enrollment Update
 - 2. CSI Renewal Status Update
 - 3. Planning for 20/21 SY- we have a plan for fall adhering to current state guidelines and restrictions.
 - a. Kelly asked if can we add compliance to school safety code? Janice- Yes, we are doing that.
 - b. Kelly asked if there are Financial implication for online versus in person students? Todd/Janice- not for next year.



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iii. Graduation Requirement Change (see shared drive for documents)

IX. Other business (5 mins)

a. Other announcements/information items

- i. The Board gave a big thank you to Todd, Janice and the staff for their exceptional job and hard work holding things together over the past few months. They have done a great job and we appreciate everything they have done especially during the unprecedented times.

X. Adjournment

a. Mrs. Snyder moved to adjourn the meeting and Mrs. Bilger seconded. The motion passed unanimously, and the meeting was adjourned at 8:10pm.

Board members calling in by telephone should call 605-475-4094, access code 518724.

Board meetings are open to the public, including ECA staff, students, and families. Schedule of future Board meetings: 7/22/2020, 8/26/2020, 9/23/2020, 10/28/2020, 11/18/2020, 12/16/2020.

Critical dates:

CSI Critical Dates for Renewal:

- 7/17/2020: UIP – Draft Due
- 7/31/2020: Financial Policies Due
- 7/31/2020: 3-year Budget Forecast Due
- 8/14/2020: Enrollment Policy Update Due
- 8/14/2020: Bylaws Due
- 8/14/2020: Organizational Chart Due
- 8/14/2020: Board Strategic Plan Due
- 8/14/2020: Board Self-Evaluation Due

To request that an item be placed on a future agenda, please contact Board Secretary Jen Bilger at jbilger@ecarvada.org.